June 3, 2013

MEMORANDUM

TO: Deans and Directors
CC: Chairs, Laurie Mayberry, Margy May
FROM: Steve J. Stern, Vice Provost for Faculty and Staff

http://www.ohr.wisc.edu/grants/

The guidelines and application forms for the Faculty Development Grants, Research Service Grants and Faculty Sabbatical Leaves can be found online at: http://www.ohr.wisc.edu/grants/. Please note the additional required forms (Sabbatical Agreement Form, Compensation Received During Sabbatical Assignment Form) on this site.

Deans and directors should identify the date the applications are due to your school or college. Deadlines to departments should be made based on internal needs. For some schools and colleges that do not have departments, you may only need a school/college deadline.

Faculty Development Grants and Research Service grants will be available as an online application process on July 22, 2013. Sabbaticals are still available in paper format. Faculty should read all documentation before starting to complete the online form. (See: http://www.ohr.wisc.edu/grants/)

Here are the campus due dates.

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<tr>
<th>Due in Department</th>
<th>Due in College</th>
<th>Due in OHR</th>
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<tbody>
<tr>
<td>Faculty Development Grants</td>
<td>Determined by chair</td>
<td>Determined by dean</td>
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<tr>
<td>Research Service Grants</td>
<td>Determined by chair</td>
<td>Determined by dean</td>
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<td>Faculty Sabbatical Leaves</td>
<td>Determined by chair</td>
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Please inform your chairs of the school/college deadline dates for submitting applications for each of these programs.

Ask them to forward the memo to their faculty with a note informing them of the deadline for submitting applications to the chair.

Detailed information about the programs can be found on line at http://www.ohr.wisc.edu/grants/. For further information, please contact Laurie Mayberry at 262-5246, mayberry@wisc.edu; Margy May at 263-2431, mmay@ohr.wisc.edu; or me at 262-5246, sjstern@wisc.edu.