



June 20, 2008

MEMORANDUM

TO: Deans and Directors  
FROM: Laurie Beth Clark, Vice Provost for Faculty and Staff  
RE: 2009-2010 UW Faculty Grants

Enclosed is a detailed set of guidelines and application forms for the next round of Faculty Development Grants, Research Service Grants and Faculty Sabbatical Leaves.

***We are sending this memo only to deans and directors, not chairs.*** The reason is that we are not identifying the date the applications are due at your departments nor are we identifying the date they are due in your school or college. This is a decision you and your departments should make based on your needs. For some schools and colleges that do not have departments, you may only need a school/college deadline.

Here are the campus due dates.

	<b>Due in Department</b>	<b>Due in College</b>	<b>Due in OHR</b>
Faculty Development Grants	Determined by chair	Determined by dean	October 24, 2008
Research Service Grants	Determined by chair	Determined by dean	October 10, 2008
Faculty Sabbatical Leaves	Determined by chair	Determined by dean	October 7, 2008

**Please forward this memo and attachments to your chairs with a cover note informing them of the school/college deadlines dates for submitting applications for each of these programs.**

**Ask them to forward the memo to their faculty with a note informing them of the deadline for submitting applications to the chair.**

For further information, please contact Laurie Mayberry at 262-5246, [mayberry@wisc.edu](mailto:mayberry@wisc.edu), Steve Lund at 263-5772, [slund@ohr.wisc.edu](mailto:slund@ohr.wisc.edu), or me at 262-5246, [lbclark@wisc.edu](mailto:lbclark@wisc.edu). After July 1, 2008, feel free to contact Vice Provost Steve Stern at 262-5246, [sjstern@wisc.edu](mailto:sjstern@wisc.edu).

Detailed information about the programs can be found on line at <http://www.ohr.wisc.edu/grants/>.